

# **St. Mary School OPEN HOUSE**

**TUESDAY, March 21, 2023**

**SIGN UP HERE FOR OUR ST. MARY SCHOOL OPEN HOUSE  
FOR THOSE ENTERING GRADES KINDERGARTEN-7<sup>TH</sup> GRADE and 3 YEAR OLD PRESCHOOL FOR  
THE 2023-2024 SCHOOL YEAR**

St. Mary School will hold an **Open House on Tuesday, March 21, 2023** for all those interested in registering for grades Kindergarten-7<sup>th</sup> grade and 3 year old preschool for the 2023-2024 school year.

**REGISTRATION IS REQUIRED FOR THIS OPEN HOUSE. MASKS are optional** for our open houses at this time. Please see below for additional guidelines. Times for our Open House are available between 6 pm and 7:30 pm.

**There is space for two/three families to register for each time slot. Please register ONE (1) FAMILY PER SPACE IN EACH TIME SLOT. This will enable a second family to also register for that same time frame.**

**Please include the grade/s you are interested in for the Fall 2023-2024 school year.**

**Note: St. Mary School is still accepting applications for this current school year (2022-2023)—if you are interested in enrolling for this current year, please contact Jackie Kern at [advancementoffice@smarys.org](mailto:advancementoffice@smarys.org)**

Please enter the building through the 8<sup>th</sup> grade door entrance located across from the parish center off of the main parking lot. You can park in the main school/church parking lot. There will be signage indicating where to enter.

**To register via Sign-Up Genius for our Open House :**

Click on the following link and sign up for just one of the times listed.

**<https://www.signupgenius.com/go/5080E44ACA92AAAF49-stmary26>**

In order to have room for 2/3 families to attend at each time slot, we ask that you sign your family up in just one (1) of the time slots (not each individual family member attending). This will allow for 2 families to attend each time frame. **Ex: 6:00 pm-6:15 pm Kern Family**  
**6:00 pm -6:15 pm Smith Family**

Please be sure to include your email address for us to follow-up with you with important details prior to the Open House and what grade/s you are interested learning more about.

**The opportunity to register your child/children at St. Mary School will be available following your tour.**

**Items needed for registration may be found on our website, [www.smarys.org](http://www.smarys.org) under Admissions and then click How to Enroll at SMS 2023-2024. You can fill out the paperwork prior to your visit and we will also have the required paperwork to fill out available at the Open House as well, but you will need to bring the additional required items listed on our website.**

**Additional ways to register your child at St. Mary School:**

- You can print out the registration forms found on our website, [www.smarys.org](http://www.smarys.org) under Admissions and How to Enroll at SMS 2023-2024 and give us the filled in paperwork and additional required documents when you come for the Open House
- You can take the registration paperwork with you and return it and the additional required documents to our drop box outside the main office or scan it and email the completed paperwork back to Jackie Kern at [advancementoffice@smarys.org](mailto:advancementoffice@smarys.org)
- You can fill out the paperwork on-line and scan it and email it along with the additional required documents to Jackie Kern at [advancementoffice@smarys.org](mailto:advancementoffice@smarys.org)

**We ask all those attending to please read all of the guidelines prior to your arrival.**

**For further information or to learn more about St. Mary School, please contact Jackie Kern at [advancementoffice@smarys.org](mailto:advancementoffice@smarys.org)**

## **IMPORTANT INFORMATION TO KNOW PRIOR TO YOUR IN-PERSON TOUR:**

St. Mary School has guidelines in place for in-person tours all for the safety and well-being of you, our students, Faculty and staff here at St. Mary School.

### **We please ask:**

1- Masks are **currently optional** for all those coming for the tour.

2-If anyone planning to attend the tour is feeling sick, has been diagnosed with Covid 19 within the past 5 days of the Open House or has been exposed within the past 5 days of the Open House we ask that we reschedule when everyone is feeling well. Students are welcome to attend the in-person tours.

3-We ask all of our guests to please use hand sanitizer upon arrival (we will have it on hand) and temperatures will be taken of all those who enter our building.

4-We have limited the time for each tour to 15 minutes.

5- You will have the opportunity to ask questions along the way during the tour and we will go over more information after your tour. If you have additional questions we will be able to set-up a time for you to contact our principal. In order to be sure we give each of our attendees the full time of the tour, we ask that you please arrive on-time for your tour.

6-We ask please, if anyone in your group becomes ill (diagnosed with Covid-19) following your tour, to please contact Jackie Kern at [advancementoffice@smarys.org](mailto:advancementoffice@smarys.org) as soon as possible.

7-We will ask all who attend to sign in and include contact information.

***WE THANK YOU IN ADVANCE FOR HELPING TO KEEP OUR SCHOOL, FACULTY, STAFF,  
STUDENTS, AND FUTURE SMS FAMILIES SAFE AND HEALTHY!***